



**MINUTES OF A MEETING OF THE BOARD OF DIRECTORS (BD) OF THE
RURAL CHURCH SCHOOLS ACADEMY TRUST (RCSAT) HELD ON
15th OCTOBER 2021
(Commenced 2pm)**

Directors in Attendance:

P Bostock	(PB)	Chair of Board of Directors
A Denton	(AD)	(Accessed remotely)
S Loughlin	(SL)	
N Badger	(NB)	Executive Headteacher
A James	(AJ)	

Also in Attendance:

H Cummings (Clerk)

PART ONE

1. APOLOGIES AND ANY OTHER BUSINESS (AOB) ITEMS

There were no apologies as all Directors were present.

One item of other business was agreed:

- Half day for staff

2. CONFLICT OF INTEREST

No conflicts of interest were declared in relation to the business to be discussed at the meeting.

General declarations of interest were recorded in full on GovernorHub.

3. LOCAL GOVERNING COMMITTEE MEMBERSHIP

a) Directors approved the appointment of the following Local Governors to the Local Governing Committees (LGCs):

- Lesley Davies – Appointed Governor at Bunbury
- Sally Allen – Staff Governor at Warmingham
- Becky Bugliarello - Staff Governor at warmingham
- Alison Tomlinson - Staff Governor at St Oswald's

All appointments were for a term of 4 years.

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Chair.....Date.....

Directors noted that the 3 members of staff had been appointed as insufficient candidates had come forward during the staff governor election process (see below).

- b) Directors noted the election of the following Local Governors:
- **Staff Governors:**
 - Bunbury – Collette Walker & Charlotte Hickson
 - St Oswald’s – Caroline Dutton
 - **Parent Governors:**
 - Bunbury - Betony Burrows

Directors expressed their disappointment that there had not been more parents willing to come forward, but understood that in the absence of sufficient candidates, the Articles of Association allowed them to appoint additional Parent Governors. Efforts would be made to identify parents who may be willing to serve, and the situation reviewed at the Directors’ meeting on 29th November.

Taking into account the appointments and elections detailed above, Directors noted that there were still 4 vacancies on each of the LGCs for St Oswald’s and Warmingham. As an interim measure, therefore, it was agreed that Directors would sit on these committees as follows:

- St Oswald’s – Piers Bostock and Andrew Denton
- Warmingham- Sheila Loughlin & Anne James

The appointments were made for a term of 1 year, while suitable candidates were sought for the Parent and Co-opted governor roles.

- c) Directors confirmed that the Trust Business Manager would update GIAS with the necessary changes.
- d) All necessary checks would be conducted by the Central Services team as directed by the Business Manager

4. **LOCAL GOVERNING COMMITTEES**

- a) Directors confirmed the appointment of the committee Chairs as follows:
- Bunbury - Lesley Davies
 - St Oswald’s - Brenda Brockbank
 - Warmingham - Malcolm Gate
- b) Directors approved the appointment of the three School Principals to the Local Governing Committees, for as long as they remained in post:
- Bunbury - Nic Badger
 - St Oswald’s - Alex Goodwin
 - Warmingham- Kate Appleby

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5. PAY COMMITTEE

Directors approved the membership of the Pay Committee for the 2020/21 pay review cycle. The following would meet on 3rd November at 1.30pm, and report back to the Directors' meeting on 29th November:

- Andrew Denton (Chair)
- Malcolm Gate
- Brenda Brockbank
- Susi Waddington.

6. EHT PERFORMANCE MANAGEMENT REVIEW PANEL

Directors approved the membership of the Executive Headteacher's Performance Management panel to review performance for 2020/21.

- Piers Bostock
- Anne James
- Brian Pagett (Advisor)

7. ANY OTHER BUSINESS

Directors approved the recommendation that staff be given half a day off school, the timing of which would be agreed by their line manager.

The part one meeting closed.

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